



Cookie Booth & Cookie Stand Safety Kit



COVID-19 Safety

HYGIENE AND COVID-19 RISK MITIGATION

Follow the resources developed by credible public health sources such as the [CDC](#) or [Nevada Health Response website](#). Share these with girls and volunteers to ensure that they are practiced during cookie stands and walkabouts.

- Stay home if you are sick.
- Volunteers, girls and parents should be reminded to make sure temperatures are taken prior to going out for cookie stands and walkabouts. Members with a fever or temperature higher than 98.6 should skip hosting walkabouts and cookie stands until their temperature is normal.
- Cough and sneeze into a tissue, throw the tissue in the trash, and wash or sanitize your hands.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth. Wash hands if you do touch these areas and other items that may not be sanitized.

COOKIE BOOTHS, COOKIE STANDS, & WALKABOUTS

Required

- Remember that first aid, personal protective equipment (wear a face covering) and disinfectant should be in supply and easily accessible.
- Use gloves while handling cookie boxes. These should be changed often, especially after touching money
- Always maintain 6 feet distance.

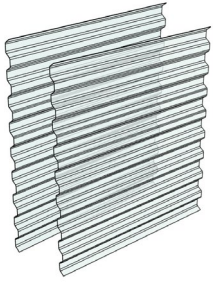
Recommended

- Try to create contact-free ways to accept payments, especially cash, while maintaining a safe distance such as a fishing net or an [under table box](#).
- [Reach tools](#) can be used to hand off cookies to customers.
- For cookie booths and stands, consider building in a [protective barrier](#) to act as a sneeze guard and help to prevent girls and customers from breathing the same air before it can circulate.
- Alternatively, consider operating cookie tables vertically instead of horizontally (might look different for each selling set up strategy and space permitting) to ensure a greater distance is kept between girls and customers.
- Routinely clean and disinfect surfaces and objects that are frequently touched (i.e., tabletops, markers, scissors, etc.). Use a household disinfectant cleaner, or see the EPA's list of effective cleaners approved for use against COVID-19. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).

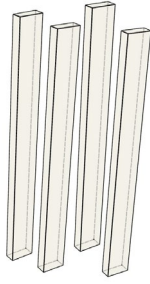
TROOP & GIRL DELIVERY

- Follow all In person COVID 19 recommended criteria (face mask and social distancing, etc.)
- Follow all Safety Activity Checkpoints as usual.
- Utilize porch drop off method whenever possible. **Note:** Girls should call customers prior to drop off to notify them cookies will be on their porch.
- Troops can use troop links to collect prepaid orders and coordinate a safe public parking lot for pick up.
 - If using this option troops must give customers clear instructions on pick up date and location. Multiple troops using the same pick up location can cause customer confusion.
 - If troop delivery on a troop link is activated, those troops will not appear on the National Girl Scout Cookie Finder.

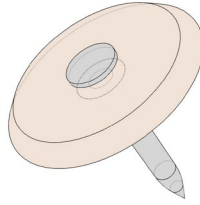
YOUR KIT SHOULD INCLUDE:



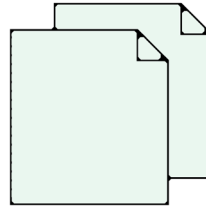
2 PLASTIC
SHEETS



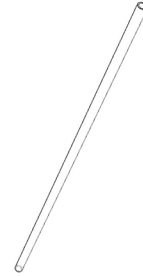
4 WOODEN
BEAMS



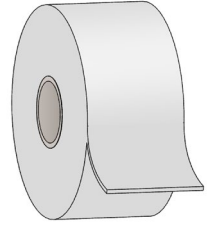
20 ROOFING
NAILS



2 TEMPLATES



1 PVC PIPE



1 ROLL
DUCT TAPE

YOU WILL ALSO NEED:

HAMMER

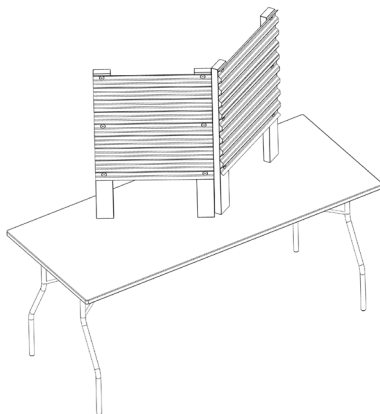
BRICKS

CARDBOARD

BOX CUTTER

PAINT (OPTIONAL)

HOW THIS SYSTEM WORKS

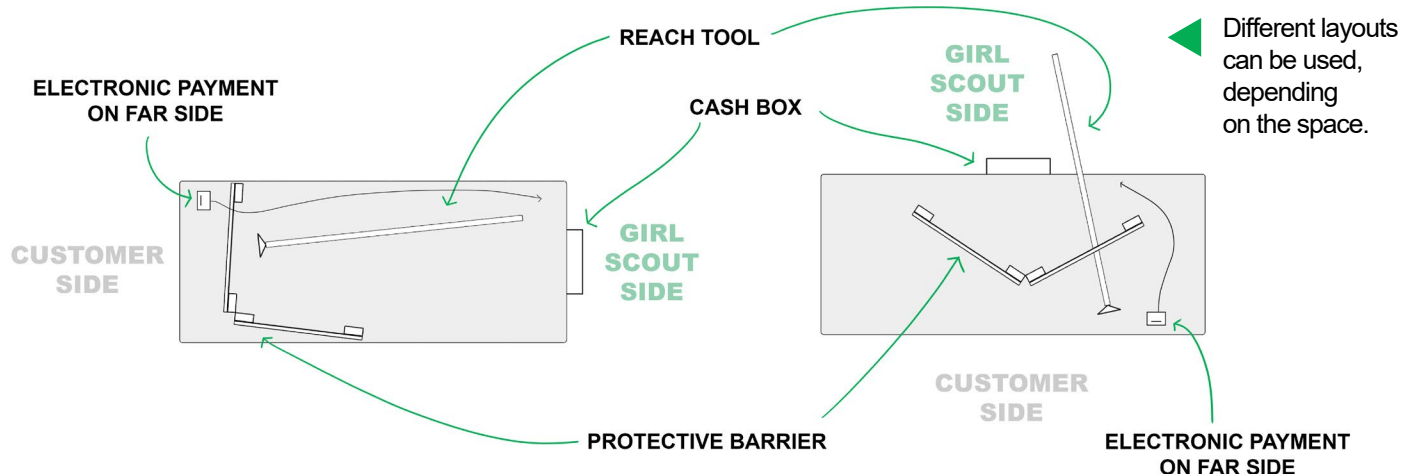
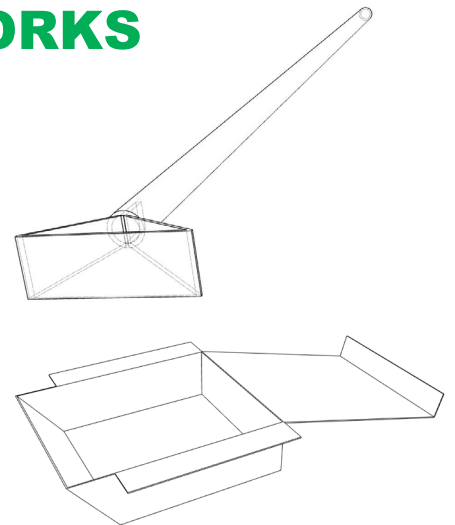


◀ PROTECTIVE BARRIER

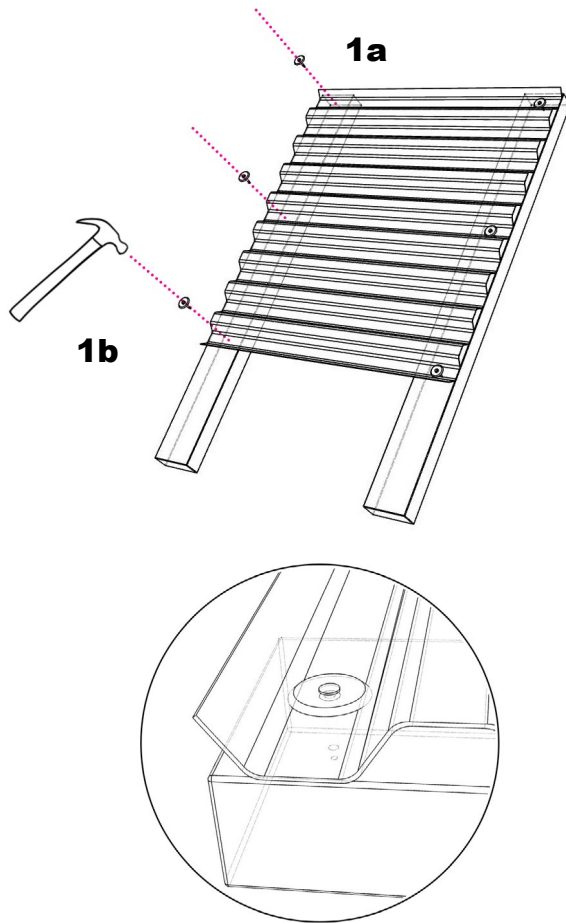
Acts as a sneeze guard and helps to prevent Girl Scouts and customers from breathing the same air before it can circulate.

REACH TOOL AND ▶ UNDER-TABLE CASH BOX

Contact-free way to accept cash while maintaining a safe distance. The reach tool can also be used to hand off cookies to customers.



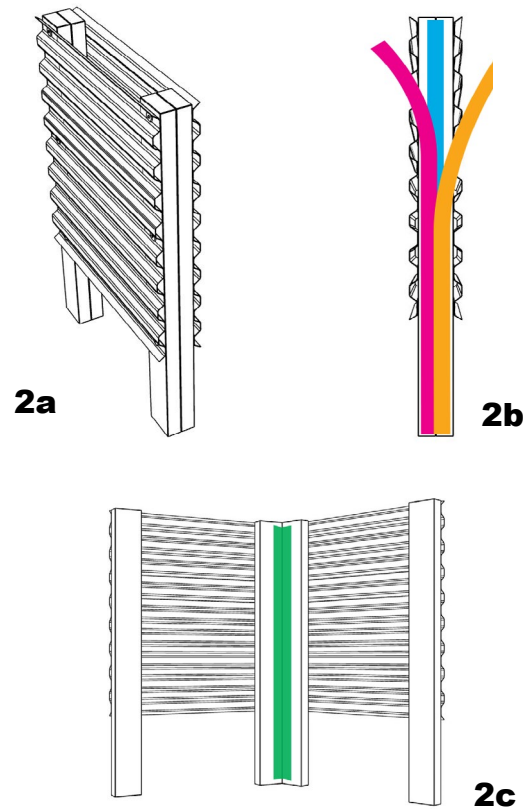
PROTECTIVE BARRIER ASSEMBLY



1. ASSEMBLE PANELS

Before you start building, consider painting the wood pieces with some bright colors!

- 1a.** Line up the plastic sheet with the top of the 2x4.
- 1b.** Hammer 3 nails into each side: top, middle, and bottom.
- 1c.** Repeat this process for both panels.

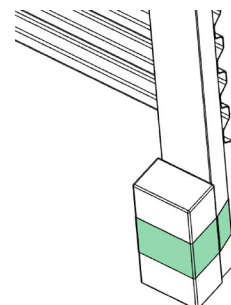


2. CREATE HINGE

- 2a.** Place the panels so that they are lined up, back to back.
- 2b.** Use 3 pieces of duct tape on the outer edge: first, one down the middle, then an additional piece on each side.
- 2c.** Open the panels up, and put one last piece of tape down the middle of the inside of the hinge.

SYSTEM SETUP

- 1. **Assemble protective barrier** using above instructions.
- 2. **For extra stability** in windy conditions, use duct tape to attach bricks to the legs of the protective barrier, as shown to the right.
- 3. **Build reach tool** out of cardboard using the reach tool template included in your kit. You can use the box the materials came in!
- 4. **Find a suitable box to secure under the table**, or use the included under-table cash box template to make one.
- 5. **Set up your cookie stand**, using the set up diagrams to the left as a guide.





Insert ends
into pipe and
tape to secure

